



**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CUSTOMS  
MUMBAI ZONE-I, 2<sup>nd</sup> FLOOR, NEW CUSTOM HOUSE, BALLARD ESTATE,  
MUMBAI- 400 001**

**Phone No. 022-22620091 // Fax No 02222610027**

06-09-2022

To

1. Pr. Commissioner of Customs (Gen), NCH, Mumbai Zone I
2. Commissioner of Customs (Adjudication), NCH, Mumbai Zone-I
3. Commissioner of Customs (Import I & II), NCH, Mumbai Zone-I
4. Commissioner of Customs (Audit), NCH, Mumbai Zone-I
5. Commissioner of Customs (Export), NCH, Mumbai Zone-I

Sir,

Sub: '**Samarth Sevak**' project – A capacity building initiative on weekly basis by  
Mumbai Customs Zone- I - reg

Kind attention is drawn towards this Office Order dated 15.07.2022 whereby an initiative to train officers of Mumbai Customs Zone-I was initiated in areas of knowledge gap and to bring clarity for day to day working under SAMARTH SEVAK PROJECT. The Project aims to train all officers for their given work.

2. The next training session is scheduled on **Wednesday, September 07, 2022** from **11.30 am to 1.00 pm in the Conference Hall, 2nd floor, New Custom House, Mumbai**, on the following topic.

S.No	Topic	Date	Timing	Resource person
1	E-office	07.09.2022	11.30 am to 1.00 pm	Shri Sujit Tiwari, Supdt

3. It is requested to nominate officers, particularly those who have joined Zone-I in recent AGT and have not worked on E-Office, for the above training session.

This issues with the approval of competent authority.

Yours faithfully,

RAVINDRA KUMAR SINGH  
ADDITIONAL COMMISSIONER